Minutes
For
RDU STaRS User Group Meeting #14
(Prepared by Rekha Patel)

The Roadway Design STaRS User group held a meeting on September 13, 2007 in the Roadway Design Conference Room. The following were in attendance:

Jimmy Goodnight	Gary Lovering	Ron McCollum	Rekha Patel	Robert Stroup
Roger Thomas	Jimmy Norris	Jay Bennett		

The major topics and a summary of discussions for each of those topics are shown below.

Six-month Right of Way List

Program Development is using STaRS to generate a six-month right of way report. Some of the activities are appearing as not confirmed or completed in the report. Gary stated that the activities are not appearing as confirmed in the report because some of the old networks do not have the milestones that the report is being generated from, for example THYD. In those cases, the report should be revised to generate information from alternate information, for example DP if THYD is not found.

Network Streamlining

Jimmy Norris stated that PS99 or Non-Standard Activities (i.e. Re-evaluate Design & Const Impact (CP2A), Final Pavm't Design for Design Build, Develop Retaining Wall Design, etc.) will be moved into a collector network if approved by the implementation committee. He demonstrated adding back the PS99 Activities that are eliminated from the Standard Network to appropriate networks as necessary for the project. The RDU STaRS User Group approved the process that Jimmy had demonstrated. The group agreed that if approved by the implementation committee, all co-project managers would need training for adding activities to the Standard Network.

The group then discussed the "Network Streamlining Report" spreadsheet, which was provided by Program Development. The report included all PS99 Activities and Elements for New Location, Widening, Bridge Process III, Bridge replacement, Minor Improvement, and Design Build networks. The group was asked to eliminate all non-standard activities that are used less then 60% of the time. Jimmy Norris stated that the PS99 activities that we would like to keep need to be changed to PS06 to remain in the standard network.

Due to time constraints, the group only tackled the New Location network and decided to complete other networks at a later time. Gary Lovering stated that we need to meet within a week or two to complete this task and said he will coordinate with Greg Brew to set up a meeting especially for this purpose. Jay Bennett asked Jimmy Norris to inform us of the outcome of the upcoming presentation of Streamlining Process by Program Development to the implementation committee.

Activity Start and Completion Reports

As of September 7th these reports have been pulled offline. According to the website, the Scheduling Unit is working with Business Warehouse to revise these reports to better help users. Jay stated that lots of projects on those reports were showing his name as an activity or work center manager. He asked that we keep our projects up to date with current information.

Work on Milestone Conformation Spreadsheet

This was tabled until the streamlining is completed.

The next User Group meeting is set for October 17, 2007 at 10:00 am in the RDCR.